



Creating a compliant U.S. marketplace ...one manufacturer at a time.

OHIO DEPARTMENT OF COMMERCE / DIVISION OF INDUSTRIAL COMPLIANCE

INSTRUCTIONS FOR SUBMITTING TESTING SAMPLES

As required by the State of Ohio Department of Commerce, Division of Industrial Compliance, each application for registration must be accompanied by samples of the products you are registering to sell in the state of Ohio for testing in order to complete the registration process.

A license will not be issued in the state of Ohio until your sample(s) and law label have been approved by the laboratory.

Global Registration Services, Inc. will send your completed application for registration, a copy of your URN License from the issuing state and the registration fee to OH. *It is your responsibility to send to the lab the following :
testing samples, one law label for each sample and a copy of the URN license certificate from the issuing state.*

You should send the test samples to OH AFTER returning the signed application forms back to Global.

Send all of the required items for testing to:

**Ohio Bedding Laboratory
6606 Tussing Road
Reynoldsburg, OH 43068
U.S.A.
(614) 995-0773
(614) 644-3217 - FAX**

Do NOT send the samples to Global Registration Services, THEY WILL NOT BE FORWARDED!

INSTRUCTIONS:

If the article contains 100% of a filling, it is not necessary to send the whole article, just a sample of the filling in a plastic zip-lock baggie. Only if there are two (2) or more filling materials should you provide the whole article or a section of the article according to the instructions below. The filling materials need to be separated and weighed against each other to verify the proper percentages and matched to the percentages claimed on your law label samples.

Send the whole article for:

Pillows, Decorative Pillows, Cushions, Stuffed Toys, Children's Stuffed Bedding Articles, Children's or Baby's accessories and other small items.

Furniture - See page 2 for detailed instructions.

Mattresses & Foundations - See page 3 for detailed instructions.

If you have a product that may not fall into one of the above categories, please call the lab.

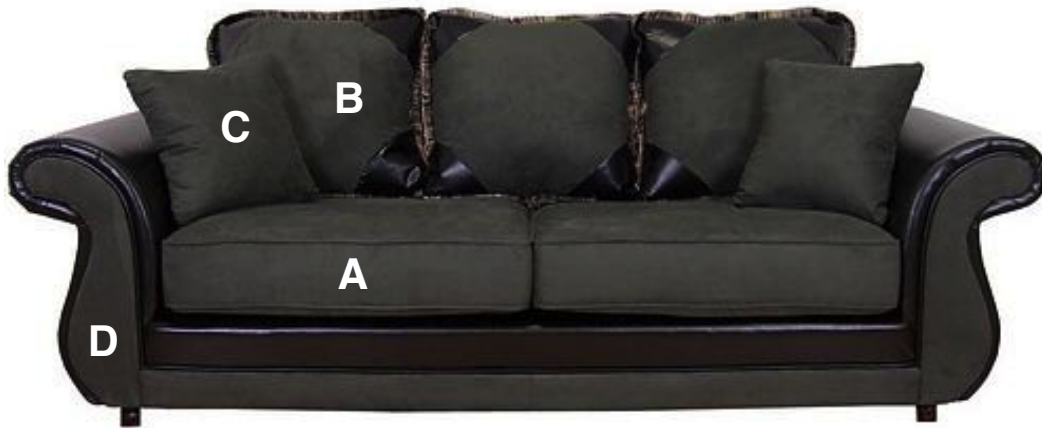
There is a lab fee for testing that is not included in Global's cost of services. The OH lab will invoice you directly.

WHAT IS REQUIRED FOR UPHOLSTERED FURNITURE TESTING SUBMISSION

1. ALL FILLING that would go into a chair (arms, back, front and/or back rails, etc.)

Please include samples from the following:

- a.) The seat cushion(s) and the number of seat cushions
- b.) The back cushion(s) and the number of back cushions
- c.) Accent Pillow (if part of a set, please send one pillow for testing and tell us how many pillows are included with the set.)
- d.) The body of the couch, including the back side.



2. Please provide the location of the different sections of filling material where you have taken the filling from. I.E.: back, arm, seat cushion, etc.
3. Please list if the construction is of 'tight' construction or 'loose' construction.
Tight Construction : Parts can not be separated
Loose Construction : Parts can be separated, I.E.: pillows/cushions can be removed
4. Please list the style number for reference on the report of analysis, I.E.: Victorian High Back, Style 3284A.
5. Please send the law label or a copy of the proposed law label that would be placed on this item. To view a template for an approved law label, please go to <http://abflo.info> and choose USA UNIFORM LAW LABEL for BEDDING AND FURNITURE.
6. Please include a picture of the item that is being tested.
7. Please send all of the required items to:

Ohio Bedding Laboratory
6606 Tussing Road
Reynoldsburg, OH 43068
U.S.A.

Please allow 4-6 weeks for testing to be completed and license to be issued.

WHAT IS REQUIRED FOR MATTRESS AND/OR FOUNDATION TESTING SUBMISSION

1. ALL FILLING that would go into a mattress, minus the springs.

Three samples are requested:

- a.) Sample representing the **HIGH** end price of the line
 - b.) Sample representing the **MIDDLE** end price of the line
 - c.) Sample representing the **LOW** end price of the line
2. Please send a 24 X 24 inch cut out **including the corner** of your product, along with the ticking.
 3. Please indicate either 'Innerspring Unit' or 'Spring Unit'
 4. Please list the style number for reference on the report of analysis, I.E.: Victorian Plush Mattress, Style 3284A and Model 3500
 5. Please send the **law label** or a **copy of the proposed law label** that would be placed on this item.
 6. If possible, please include a picture of the item that is being tested.
 7. Please send all of the required items to:

Ohio Bedding Laboratory
6606 Tussing Road
Reynoldsburg, OH 43068
U.S.A.

